

# UNDERGRADUATE APPLICATION CHECKLIST

## 1 APPLY ONLINE

All applicants are required to complete and submit **The Common Application** OR the **SUNY Application**. Links to both can be found at [apply.binghamton.edu](http://apply.binghamton.edu).

Complete and submit **ONLY ONE** application:

The Common Application	OR	SUNY Application
<a href="http://www.commonapp.org">www.commonapp.org</a>		<a href="http://www.suny.edu">www.suny.edu</a>
Fee \$40 US		Fee \$40 US

## 2 COMPLETE ALL REQUIRED ADDITIONAL APPLICATION MATERIALS

### Freshman Student\*

- Teacher/Counselor Evaluation
- Official High School Transcript — sent by high school counselor (with official translation if not in English)
- Standardized Test Scores — SAT and ACT scores required to be sent electronically from the testing agency:
  - SAT (2535) [www.collegeboard.com](http://www.collegeboard.com) / Phone: 609-771-7600
  - ACT (2956) [www.act.org](http://www.act.org) / Phone: 609-337-1000
  - TOEFL (2535) [www.ets.org/toefl](http://www.ets.org/toefl) / Phone: 609-777-7100

- School Report (required only if submitting The Common Application)
- SUNY Supplemental Admission Form (required only if submitting the SUNY Application).

\*All Educational Opportunity Program (EOP) applicants, please also refer to the EOP checklist at [admissions.binghamton.edu/eop.html](http://admissions.binghamton.edu/eop.html)

### Transfer Student

- Official College Transcript — from all colleges attended
- Official High School Transcript — required at time of application only from applicants with fewer than 24 completed college credits at time of application; required from all transfer students prior to enrollment; sent by high school counselor (with official translation if not in English)
- Official Score Reports for AP, IB, CLEP, etc. — sent by agency to Binghamton University
- SUNY Supplemental Admission Form (required only if applying to the Decker School of Nursing or to EOP)
- Current Grades — if current grades are requested by Binghamton University, please complete the Midterm Grade Report Form

### International Student

- Complete and submit all Freshman or Transfer Student materials as outlined above.
- In addition, accepted international students must complete and submit the International Student Financial Statement.

## 3 MAIL ALL REQUIRED FORMS AND DOCUMENTATION TO:

Binghamton University  
Office of Undergraduate Admissions  
PO Box 6001  
Binghamton, New York 13902-6001 USA

## 4 COMPLETION DATES

To assure we receive and review your materials, please be sure to apply online and submit additional required documentation by the following date:

Early Action	November 15	Additional materials needed to complete your application are required by December 1 (Decisions are mailed between January 1 and January 15)
Regular Admission	January 15	(Decisions are mailed between March 1 and April 1)
Transfer and International Admissions	March 15	Fall admission
	November 15	Spring admission

## 5 CHECK APPLICATION STATUS

To check the status of your application or to review our decision about your application, please visit [admissions.binghamton.edu](http://admissions.binghamton.edu).

## 6 QUESTIONS

Please contact us via e-mail: [admit@binghamton.edu](mailto:admit@binghamton.edu) or phone: 607-777-2171. Calling from outside the U.S., please dial country code 01.

## 7 PLEASE

make sure your e-mail address is current and active. All official communications will be conducted by e-mail.